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85-2241

24 June 1985

27 JUN 1985

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MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Chairman, E Career Service


FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: > Travel Guidelines for Agency Employees

1. Attached are guidelines developed for Agency travelers as a reminder of overall security awareness and general information dealing with terrorism and potential travel hazards.

2. Also, I strongly encourage you to insist that travelers avail themselves of the OTE, OMS, and OS Courses which offer presentations and video tapes directly dealing with this subject matter.

3. Please circulate these guidelines as soon as possible among members of your Directorates. You will note that the guidelines are divided into three sections; "Preparation in Advance," "Shortly Before Departure," and "While Traveling."


Harry E. Fitzwater

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Attachments:
As stated

WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED



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